

ORDERS FOR SERVICE – EXTRACTED FROM 8007-21

C15 General Order Information

C15.1 As the need for services become known, orders will be placed with the Contractors conforming to the Government's requirements for aircraft services. The Government does not guarantee the placement of any orders for use under this contract and is obligated only to the extent of authorized orders actually placed. The Contractor is not obligated to accept any order(s), but will be obligated to perform upon acceptance of an order.

C15.2 An individual order and/or the aggregate of all orders is limited to a total of \$5.5 million for the base and option years.

C16 Authorized Ordering Activities

C16.1 Orders may be placed only by offices authorized to place orders as defined herein. The Government utilizes a semi-formal ordering protocol, supported by the issuance of a resource order number, for fire and non-fire emergency incidents. Orders would normally be placed by an ordering official within a Federal Government Dispatch Office. Orders may be received from any of the following, but generally begins first with a:

- 1) local federal dispatch office; then from a
- 2) Geographic Area Coordination Center (GACC) (a GACC is a focal point for coordinating the mobilization of resources for incidents throughout their Geographic Area); then from
- 3) the National Interagency Coordination Center (NICC) located at Boise, Idaho.
- 4) Orders for project work may be placed by the Aviation Management, Flight Coordination Center (FCC) Specialists located in the Boise, Idaho and Atlanta, Georgia Regional Offices or the Contracting Officer at any time.

C16.2 Orders accepted by the Contractor from a source not identified herein, may result in nonpayment of service.

C17 Orders for Services

C17.1 Government orders will be placed based upon a best value basis normally using aircraft capability based upon mission factors, Contractor location and availability, a record of satisfactory order past performance and estimated cost for the Government's projected period of need. The Government's urgency in acquiring services may be the selection factor in emergency situations and override any other criteria identified above. An order may be made orally or electronically, but will be confirmed in writing by a Government resource order/documentation and may include, but is not limited to the following type of information:

Contract number
Contractor name
Order number
Name and telephone number of Contractor representative accepting the order
Ordered aircraft by FAA N-number
Date(s) of need
Flight point origin/destination
Flight description
Flight following arrangements
Agency radio frequencies to be utilized
Known flight hazards
Estimated order cost

C17.2 The Contractor is responsible for obtaining the 1) full name, 2) telephone number, 3) bureau, 4) office location of the individual placing each order accepted, and 5) resource/order number when provided. Attaching the Government resource order form will satisfy the above information. The Contractor is responsible for including or attaching the above information to the invoice(s) (AMD-23 forms if elected) submitted for payment. Invoices received without this information will be returned to the Contractor for resubmission with the above information.

C18 Point of Hire

The point of hire shall be the Contractor's operating base identified in the Schedule of Items or the location of the aircraft as identified by the Contractor at the time of order and confirmed on the Government resource order/documentation.

C19 Government Cancellations

C19.1 Cancellation of Orders by the Ordering Activity. The Government reserves the right to unilaterally cancel any order placed under this contract by providing the Contractor with a minimum of 24 hours written notice. The cancellation may be verbal, but must be confirmed in writing immediately with the Contractor with a copy being provided to the Contracting Officer by the most expeditious method (fax, e-mail, mail, etc.) available. Cancellations shall include the original Agency Resource Order Number. Cancellations received by the Contractor not later than 24 hours prior to the Contractor's established reporting date and hour shall be at no cost to the Government.

C19.2 Cancellations that occur less than 24 hours prior to the date and hour set for reporting for services shall be paid in accordance with the following:

C19.2.1 Prior to Contractor departure to work location: one hour of flight time (only) at the specified contract flight rate. (No availability, subsistence or other miscellaneous items)

C19.2.2 After Contractor's departure to work location: Flight time (only) necessary to return aircraft to the Contractor's operating base. (Outbound and return flight) (No availability, subsistence, or other miscellaneous items not directly incurred as a result of flight time incurred)

C19.2.3 Claims for cancellation charges shall be submitted by the Contractor to the ordering office, along with a copy of the cancellation notice. The ordering office will forward to the designated billing office for payment.